

**toy&hobby**
CHINA**baby&stroller**
CHINA**licensing**
CHINA**Form B05****Temporary Staff Order (Interpreter & Booth Helper)****Messe Frankfurt (HK) Ltd**Address: 35/F China Resources Building
26 Harbour Road, Wanchai, Hong Kong

Attn: Mr Ryan Lau

Tel: +852 2238 9229

Fax: +852 2598 7887

Email: op@hongkong.messefrankfurt.com**This form must be submitted before
Deadline: 13 March 2026****Please note the following charges for hiring temporary staff:**

Code	Title	Daily Rate (RMB)
01	Bi-lingual Interpreter (English / Mandarin only) (9 hours, included 1 hour lunch time)	1,050
02	Bi-lingual Interpreter (Korean, Japanese / Mandarin only) (9 hours, included 1 hour lunch time)	1,700
03	Bi-lingual Interpreter (German, French / Mandarin only) (9 hours, included 1 hour lunch time)	1,850
04	Bi-lingual Interpreter (Italian, Spanish / Mandarin only) (9 hours, included 1 hour lunch time)	2,050
05	Helper with Mascot Costume (9 hours, included 1 hour lunch time)	1,050
06	Booth Helper (general level and help with booth operation) (9 hours, included 1 hour lunch time)	750
07	Other personnel	To be quoted upon request

Please indicate your requirements by filling in the following table:

Working Date	Code No.	No. of staff	Duration	Total Working Days	Total Amount (RMB)
Total:					

Remarks :

- Orders received after 13 March 2026 and on site would not be considered.
- All prices are inclusive of lunch of the staff.
- Above daily rate contains working hour from 8:30am – 5pm (including 1 hour lunch time). Daily rate will be applied for less than 8 hours order. The employment period of above daily rate is 3 working days. For required working period less than 3 days, please contact the Organisers for quotation.
- Overtime fee should subject to charges. Exhibitors should bear the transportation and meal cost which caused by overtime work.
- Any cancellation after form submission, 50% daily rate will be charged for each temp staff as cancellation fee. Order cancellation on the show day will not be accepted.
- Full payment must be settled before service started.
- For other request or enquiry, please contact the Organisers.

Company Name: _____ **Booth No.:** _____**Contact Person:** _____ **Title:** _____**Tel:** _____ **Fax:** _____ **Email:** _____**Authorised Signature:** _____ **Date:** _____

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表格 B05

代聘临时翻译及工作人员

法兰克福展览(香港)有限公司

地址: 香港湾仔港湾道26号华润大厦35楼

联系: 刘俊廷先生

电话: +852 2230 9229

传真: +852 2598 7887

电邮: op@hongkong.messefrankfurt.com

此表格须于

2026年3月13日或之前提交

请参考以下聘请临时员工的收费详情:

编号	职位	日薪 (人民币)
01	双语翻译员 (英语及普通话)	1,050
02	双语翻译员 (日、韩语及普通话)	1,700
03	双语翻译员 (德、法语及普通话)	1,850
04	双语翻译员 (意语、西班牙语及普通话)	2,050
05	人偶	1,050
06	展位服务人员 (中文及简单英文互译)	750
07	其他岗位人员	按不同情况报价

请填写以下表格, 并列出要求:

工作日期	编号	员工数量	工作时段	总工作日数	总价 (人民币)
总额:					

备注:

- 2026年3月13日后或即场申请, 将不获受理。
- 以上报价包含员工之午餐费。
- 以上费用每人每天工作时间为上午 8:30 至下午 5:00(包括一小时午饭时间), 工作时间不足一天的, 按一天计算。最少每人每天工作四小时(半天) (半天也需按全天价格付费)。以上价格聘请时段为 3 天。如聘请时段少于 3 天, 需另报价。
- 超时工作需按固定价格额外收费。展商另需提供工作人员的交通及膳食安排。
- 如在递交申请表的截止日期后取消申请的, 参展商需为每一个申请缴付支付总费用 50% 的服务费作为违约金。
- 费用需在使用本服务提前缴付。
- 如有其他要求或查询, 请直接跟主办单位联系。

公司名称: _____ 展位号码: _____

联系人: _____ 职衔: _____

电话: _____ 传真: _____ 电邮: _____

签名: _____ 日期: _____